



WASATCH FRONT REGIONAL COUNCIL

MINUTES WFRC Budget Committee

WFRC Budget Committee Meeting was held at 4:00pm on Thursday, October 9, 2025, via Zoom.

1. Introductions and Consent Agenda [00:00:03]

Councilmember Aimee Winder Newton, Chair, called the meeting to order at 4:01pm. [00:00:13] Introductions were completed via roll call.

ACTION: Approval of Minutes of May 8, 2025 and acceptance of the Financial statements/check registers for April, May, June, July, and August 2025, and the FY26 Budget Expenditure report to date [00:01:10] Commissioner Bob Stevenson made a motion to approve the minutes as written, as well as the financial statements as provided. Mayor Jeff Silvestrini seconded. The approval vote was unanimous.

2. Public Comment [00:02:02]

Councilmember Winder Newton opened the meeting for public comments. There were none.

3. Budget Amendments and Audit Report [00:02:16]

Councilmember Winder Newton called attention to Item 3 and turned the time to Marian Florence, WFRC Chief Financial Officer.

3a. ACTION: Review and recommend the FY25 WFRC Audit Report to WFRC Council for acceptance

Ms. Florence opened the discussion regarding WFRC's annual audit. The audit of the Council's financial records was performed by the auditing firm, Larson & Company, PC, and a final draft of the audit report was included in the meeting materials. A summary of the audit results may be found on pages 48-49 of the report. The auditors have issued an *unqualified opinion*. Their review of WFRC's internal controls over financial reporting and federal programs found no weaknesses. Auditors likewise reported no findings in compliance with 2CFR200.516(a), which covers all aspects of federal grant programs including allowable costs, internal controls, reports and compliance with grant requirements. Jon Haderlie, from Larson & Co, explained some of the information in the report and was available to answer questions. [00:13:33] Mayor Jeff Silvestrini made a motion to recommend that the Council take action to accept the WFRC FY25 Audit Report as presented. Commissioner Bob Stevenson seconded the motion and the affirmative vote was unanimous.

3b. ACTION: Review and recommend the FY26 WFRC Budget amendments to WFRC Council for approval [00:14:27]

Ms. Florence, and Andrew Gruber, WFRC Executive Director, reminded the Committee that each October, WFRC closes the financial books on the previous fiscal year, which includes verifying the final expenditures and determining what expenditures and revenues will carry forward from the previous fiscal year (FY25) into the current fiscal year (FY26). WFRC routinely carries forward funding for projects that are multi-year in nature; i.e., a project may be fully budgeted in the first year but the work is conducted over two or more years, and the associated expenditures and revenues are therefore carried forward into the next fiscal year. This requires an amendment to the current fiscal year (FY26) budget. [00:21:40] Commissioner Bob Stevenson made a motion to recommend that the Council take action to approve the FY26 WFRC Budget amendments as presented. Commissioner Mike Newton seconded the motion and the affirmative vote was unanimous.

4. DISCUSSION: WFRC Office Lease Extension [00:22:30]

Councilmember Winder Newton again turned the time to Andrew Gruber to begin the discussion on WFRC's lease extension. In 2019, WFRC moved into its current offices at the north end of the Gateway in Salt Lake City, and executed a ten-year lease. In advance of that lease expiration, we have considered approaches for our future offices, and believe it is in the best interest of WFRC, its members, staff, and stakeholders, to extend the lease. On September 3, 2025, Mr. Gruber met with Cicero/MGT to discuss the WFRC lease agreement and options for future tenancy. With a negotiated lower rate

increase and the end of the tenant improvement payments in a space that is well suited for the work and mission of WFRC, we recommend extending the current lease by another ten years. The Budget Committee expressed support for the extension.

5. Executive Director Report [00:33:47]

Andrew Gruber, WFRC, stated that WFRC was given a positive recommendation, which includes several commendations, with no negative findings, during the recent Federal Quadrennial Review. Mr. Gruber then noted two staffing changes and reminded the group that the WFRC Council meeting will be in two weeks, on October 23, 2025.

6. Other Business and Adjournment [00:36:50]

Councilmember Winder Newton asked if there were any other business items to discuss. She then brought up a topic for consideration for an upcoming WFRC Budget Meeting. Marian Florence, WFRC, asked the group if they had any objections to the dates and time remaining the same for the 2026 Budget Committee meetings (second Thursdays, 4pm) and no one had concerns. The next meeting of the Budget Committee will be in January 2026. More information and calendar appointments will be forthcoming. The meeting adjourned at 4:44pm.

A recording of this meeting, as well as meeting materials, may be found on the WFRC website at www.wfrc.org

WFRC Budget Committee			
2025 Budget Committee Members		Present	Others in Attendance
BOX ELDER COUNTY			Jon Haderlie, Larson & Co
Lee Perry, Commissioner	Box Elder County	No	
DAVIS COUNTY			WFRC Staff:
Bob Stevenson, Commissioner	Davis County	Yes	Andrew Gruber
MORGAN COUNTY			Marian Florence
Mike Newton, Commissioner	Morgan County	Yes	Wayne Bennion
SALT LAKE COUNTY			Kevrine Wells
Aimee Winder Newton, Councilmember (Chair)	Salt Lake County	Yes	Andrea Pearson
Jeff Silvestrini, Mayor (Vice Chair)	Millcreek	Yes	
Dawn Ramsey, Mayor	South Jordan	Yes	
TOOELE COUNTY			
Scott Wardle, Councilmember	Tooele County	No	
WEBER COUNTY			
Robert Dandoy, Mayor	Roy	No	